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Road Superintendent

REQUEST FOR PROPOSAL

CHIPPEWA COUNTY ROAD COMMISSION
3949 S. MACKINAC TRAIL
SAULT STE MARIE, MI 49783

April 2024

The Chippewa County Road Commission will accept sealed bids for Diesel Fuel, Furnace Oil, Motor Oil, Gear Oil, Transmission Fluid, Hydraulic Fluid, Grease, and DE Fluid for the 2024 / 2025 season until **1:00 p.m. on Wednesday, May 8, 2024**. All interested parties can mail their bids to the main office located at 3949 S. Mackinac Trail, Sault Ste. Marie, MI 49783. All bids received will be publicly opened, read, and tabulated at that time.

Bids submitted for consideration are to be in sealed envelopes and plainly marked "**2024 Fuel and Oil Bids**". Any bid received after the specified date and time will be returned un-opened. Please submit your bid early to avoid postal delays. **FAXED and EMAIL BIDS WILL NOT BE ACCEPTED.**

Bid specification forms can be obtained at the above address Monday - Friday 7:00 a.m. to 3:30 p.m., or from our website at www.chippewacountyroads.org.

Bids for all commodities listed shall become effective upon award by the Chippewa County Board of Road Commissioners.

The Board reserves the right to award the bid on a per location basis, group basis, or all locations to one supplier.

The Chippewa County Road Commission reserves the right to accept or reject any and all bids, waive irregularities in any bid, and award the bid which, in their opinion, is in the best interest of the Chippewa County Road Commission.

BOARD OF CHIPPEWA COUNTY ROAD COMMISSIONERS

Jeremy K. Gagnon, Chairman
Chuck Moser, Vice-Chairman
Kevin Sprague, Member

3949 S. Mackinac Trail, Sault Ste. Marie, MI 49783 • Ph: (906) 635-5295 • Fax: (906) 635-5297

An Equal Opportunity Employer

**CHIPPEWA COUNTY ROAD COMMISSION
SPECIFICATION SHEET
GASOLINE, DIESEL FUEL, AND FURNACE OIL**

Specification and Quantity:

QUANTITIES: 12,000 gallons - Unleaded Gasoline 87 e-10
250,000 gallons - Diesel Fuel (#2) Ultra Low Sulfur, dyed red 15ppm
Winter Blend
1,500 gallons - Furnace Oil (#2)

All quantities are approximate and are subject to increases or decreases.

DIESEL FUEL DELIVERY LOCATIONS: Sault Ste. Marie, Sugar Island, Neebish Island, Drummond Island, Goetzville, Pickford, Brimley, and Eckerman.

FURNACE OIL DELIVERY LOCATIONS: Drummond Island

NO-LEAD GASOLINE 87 E-10 DELIVERY LOCATIONS: Sault Ste. Marie

Bidders shall quote rack price and cost over rack delivered to the various CCRC locations as of 12:00 p.m. on Wednesday, May 6, 2024 as well as the terminal location for the rack price quoted.

Bid price must include all costs, including but not limited to: MUSTFA tax, any additives, red dye, and delivery to the Chippewa County Road Commission's garages for twelve (12) months. Bidder must provide proof of rack price, location, and date with each invoice.

Bidder shall quote a price for the Sault Ste. Marie location for Diesel Fuel, and Winter Blend on a TRANSPORT delivery basis only.

Bidder shall quote a price for all other locations listed on a delivery truck basis for the various products indicated.

All locations requiring diesel fuel are to be maintained on a "KEEP FULL" basis or, at a minimum, no less than one-half (1/2) full at those locations with a 2000-3000 gallon capacity and no less than one-third (1/3) full at the Soo facility. It will be the responsibility of the bidder to ensure these levels are met during normal hours of operation.

Furnace oil delivery to Drummond Island is to be made with-in 48 hours of receiving the order.

MUTUAL EXTENSION CLAUSE:

This bid, by mutual agreement of both parties, may be extended for additional 1-year periods, each year hereafter. Requests for contract extensions must be in writing and received by the Chippewa County Road Commission no later than March 15th of each year.

**CHIPPEWA COUNTY ROAD COMMISSION
SPECIFICATION SHEET
ENGINE OIL, HYDRAULIC OIL, TRANSMISSION FLUID AND GEAR
LUBRICANTS**

All prices shall be FOB the Sault Ste. Marie location. There shall be no container deposit and the supplier shall be responsible for checking inventory and making deliveries during normal business hours when required.

Engine Oil, Hydraulic Oil, Transmission Fluid, and Synthetic gear lubricants shall be product brands specified or equivalent.

Quote DE Fluid based on the brand currently being carried.

Container types for the various products needed at each location are listed below.

Assigned vendors will be allowed to escalate / de-escalate prices according to market fluctuations. The Commission shall be informed immediately of any change in price prior to delivery whereby the price will be mutually agreed upon or the product re-bid.

Bidder shall quote prices for bulk delivery to the Eckerman and Pickford facilities and bulk and drum delivery to the Sault Ste. Marie location for the following products: Havoline Pro-DS Full Synthetic 5w20, Chevron Delo 400 SDE 15w40, Chevron AW-32 Hydraulic Oil, Chevron 1000 THF, Chevron Delo 400 XSP Syn 5w40, Chevron Delo TorqForce SAE 10w, Allison Trans-Synd TES-295 and DE Fluid.

Bidder shall quote prices for Chassis Grease, and Synthetic and standard gear lubricants delivered to Sault Ste. Marie for the following products: Chevron Delo SynGear XDM 75w90, Chevron Delo SynTrans XE 75w90, and Chevron Delo G/L ESI 85w140, Chevron Starplex Grease – HD EP 2.

Engine Oil, Hydraulic Oil, Transmission Fluid, Grease and Gear Lubricants bid shall be from one manufacturer represented by the bidder and shall contain current specification sheets for each type of product. If products bid are substitutes for those listed, a manufacturer's signed certification of equivalency shall be included for each substituted product. Substitute products not having the required certification shall not be considered for bid award.